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Idaho Chapter of PRIMA
Public Risk Management Association

CERTIFICATION PROGRAM



CORE CURRICULUM
REQUIREMENTS FOR
PUBLIC RISK
MANAGEMENT



PRIMA CERTIFICATION

Idaho PRIMA comprises over 900 public agencies including Cities, Counties, School Districts, and numerous special districts throughout the state.

Idaho is the first state in the nation to have a customized certification program. Since many Idaho Public Employees wear different hats, our program is a great fit for the Idaho public sector.

Many attendees obtain their PRIMA Certification and continue to re-certify whether they are risk managers in their agency or not. Knowing how to lower risk and lessen claims is for all employees.

Whether or not you plan to certify, the training in each session is filled with valuable information you can use immediately. New topics, industry trends, and updated information are added to every session to keep training alive and pertinent.

SESSION 1

*All Employees Are Risk Managers.
What Is Your Role?*

Spring 2018

- Risk Management 101 - The Role of the Risk Manager
- Understanding the Insurance Policy and What is Covered
- Loss Control and the Risk Manager
- How to Work Effectively with your Insurance Agent and Insurance Company
- Claims Processing

SESSION 2

*The Role of the Risk Manager and
Personnel Management*

Fall 2018

- The Recruitment and Selection of Employees
- Employee Discipline and Termination
- FLSA, ADA, HIPAA, Sexual Harassment, Family Medical Leave, Employee Benefits
- Employee Supervision and Performance

SESSION 3

The Risk Manager and the Law

Spring 2019

- Claims, Torts, Civil Rights and Immunities
- Public Records, Open Meeting Laws
- Executive Sessions and Government Ethics
- Law Enforcement Liability
- Bidding and Purchasing Laws
- Planning and Zoning Procedures

SESSION 4

*Liability Issues & Exposures,
Current Trends*

Fall 2019

- The IRS and Public Entity Issues
- Understanding Unemployment Laws as a Public Entity
- Understanding Workers Comp
- Social Media Issues
- Electronic Records and Policies
- Liabilities with Public Facilities

Idaho Chapter of PRIMA Mission:

To increase the proficiency of risk management in Idaho's public political subdivisions.

